

ANNOUNCEMENT OF

2018 UPWARD BOUND (Summer Only) POSITIONS

The Upward Bound program at Colorado State University is sponsored by the U.S. Department of Education. The program is designed to help participants generate the academic skills and motivation necessary for success in post-secondary education. Participants are talented high school students who come from low-income backgrounds where neither parent has earned a bachelor’s degree. These students may be at a disadvantage by reason of socio-economic circumstance or inadequate school preparation.

For six weeks, Upward Bound provides an intensive summer residential program on the Colorado State University campus. Approximately 50 participants will receive: (1) instruction in composition, literature, world languages, mathematics, ACT Preparation and laboratory science, (2) advising in the areas of educational and career opportunities, and (3) exposure to enrichment activities designed to promote personal and social growth.

2018 SUMMER PROGRAM IMPORTANT DATES	APPLICATION AND DEADLINES
<p align="center"><u>Upward Bound Summer Program</u> June 9 – July 20, 2018</p> <p align="center"><u>Mandatory Summer Staff Training</u> All Staff: June 7 & June 8, 2018</p> <p align="center"><u>Additional Training for Residence Hall Staff:</u> June 4, 2018</p>	<p>Applications and information are available at the Access Center website at http://accesscenter.colostate.edu/open-positions/. Applications will be considered until positions are filled. To ensure full consideration, a <u>complete application and current resume</u> must be submitted electronically to TAC_UBHire@colostate.edu. No mailed applications will be accepted. Applications need to be submitted by: January 26, 2018: 5:00pm MST <i>Positions will be open until filled.</i></p> <p align="center">***Group interviews will be held for selected candidates February 10, 2018; 9:00am – 2pm MST</p> <p>Questions should be routed to:</p> <p>Sean Jaster The Access Center Colorado State University 304 Student Services Bldg. Fort Collins, CO 80523-8200 Phone: (970) 491.2169 E-mail: sean.jaster@colostate.edu http://accesscenter.colostate.edu/</p>



GENERAL REQUIREMENTS

All applicants should clearly demonstrate in their application: experience with, and commitment to, underrepresented, ethnically diverse, and disadvantaged* youth, as well as expertise relevant to the particular position for which they are applying. Applicants must also be able to work closely with the entire staff and be available for program events, including mandatory staff training, weekly staff meetings, facilitation of afternoon and evening activities, and evening study sessions. **All** personnel will periodically share responsibilities for transporting students to/from their home communities in CSU vehicles.

The requirements for each position are specified below. All applications must address the general requirements for **each** position and the specific requirements listed for the particular position. For academic instructor positions, at least one reference must be able to comment specifically on the candidate’s level of academic preparation and teaching skills in the content area.

NOTE: All positions and salary levels are contingent upon funding by the U.S. Department of Education. Salaries are set based on the experience of the individual and the amount of federal grant funds received. Additionally, approval to offer is subject to VP exemption from the Temporary Hiring Suspension and the individual having been cleared through the University Background Check process.

**"Disadvantaged," according to the U.S. Department of Education, signifies an individual who meets low-income guidelines and who is a potential first generation college student. A "first generation" individual is a person whose parents have not earned a baccalaureate degree.*

POSITIONS AVAILABLE

PROFESSIONAL TEACHING POSITIONS:

MATH INSTRUCTORS: Provide individualized instruction and group learning experiences to two small classes of students during the summer program.

Requirements: Bachelor's degree; thorough knowledge of subject, especially algebra, geometry, and/or trigonometry & pre-calculus; ability to communicate course content clearly and creatively; ability to develop specific curricula incorporating math skills and math applications; ability to incorporate ACT mathematics test preparation activities into courses.

Salary Range: \$1,800-\$2,100 (*approx. 80-88 hours + mandatory training*)

LANGUAGE ARTS INSTRUCTORS: Provide individualized instruction and group learning experiences focused on writing and reading comprehension to two small classes of students during the summer program.

Requirements: Bachelor's degree; thorough knowledge of subject, especially composition and literature; ability to communicate course content clearly and creatively; ability to develop specific theme-based curricula including critical analysis of literature and focus on expository and persuasive writing; ability to incorporate ACT language/reading test preparation activities into courses.

Salary Range: \$1,800-\$2,100 (*approx. 80-88 hours + mandatory training*)

WORLD LANGUAGE INSTRUCTORS: Design and implement a world language course for two small classes that will acquaint students with the rudiments of the language. The language will be taught with an emphasis on the entire culture and language. All languages will be considered.

Requirements: Bachelor's degree; thorough knowledge of subject; ability to communicate course content clearly and creatively; experience with creating an innovative curriculum.

Salary Range: \$1,800-\$2,100 (*approx. 80-88 hours + mandatory training*)

SCIENCE LAB INSTRUCTORS: Design and implement a theme-based course for two small classes in science. Course may be taught in biological, chemical, physical, or other sciences.

Requirements: Bachelor's degree; thorough knowledge of subject; ability to plan and communicate course content clearly and creatively; ability to incorporate the scientific method of inquiry with laboratory, research and writing, use of computer technology, and a final presentation; ability to incorporate ACT/SAT science reasoning test preparation activities into courses.

Salary Range: \$1,800-\$2,100 (*approx. 80-88 hours + mandatory training*)

LIVE-IN RESIDENCE HALL STAFF POSITIONS:

RESIDENCE HALL COORDINATOR: Must live in the residence hall, to provide training, supervision, and support for the residence hall staff and students. Coordinator will create schedules and be the main contact for the program in regards to all aspects connected to the residential component.

Requirements: Bachelor's degree (by the beginning of the summer program); Experience supervising youth and small groups required. **Demonstrated experience in extended residential programs for youth required.** Must be familiar with college culture including logistical, social, academic, and emotional aspects. Must live in the residence hall **June 9 - July 20** (some weekends required) and may not take classes or hold other employment during UB summer program.

Salary Range: \$1,800 -\$2,100 for the six-week program (*Sunday evening through Friday afternoon each week + mandatory training*); room and board provided during the six-week session. Meals **not** provided Friday dinner through Sunday dinner

RESIDENCE HALL TUTOR/COUNSELORS: Must live in the residence hall with Upward Bound students to promote educational aspiration and performance; supervise students' free time; lead small groups, including planning and facilitating educational, cultural, and recreational events; handle routine discipline problems; provide tutoring and advising to individuals and groups of students; assist in monitoring the Food and Nutrition Program; promote a community of mutual respect and trust.

Requirements: College juniors, seniors, or graduates (by the beginning of the summer program). Solid academic record, excellent people skills, and experience supervising youth required. Experience leading small groups and tutoring is desirable. Must live in the residence hall **June 9 - July 20** (some weekends required) and may not take classes or hold other employment during UB summer program.

Salary Range: \$1,600 - \$1,800 for the six-week program (*Sunday evening through Friday afternoon each week + mandatory training*); room and board provided during the six-week session. Meals **not** provided Friday dinner through Sunday dinner.

University Policy on Non-Discrimination:

Colorado State University does not discriminate on the basis of race, age, color, religion, national origin, gender, disability, sexual orientation, veteran status, or disability. Colorado State University is an equal opportunity/equal access/affirmative action employer fully committed to achieving a diverse workforce and complies with all Federal and Colorado State laws, regulations, and executive orders regarding non-discrimination and affirmative action. The Office of Equal Opportunity is located in 101 Student Services.

CSU is committed to providing a safe and productive learning and living community. To achieve that goal, we conduct background investigations for all final candidates being considered for employment. Background checks may include, but are not limited to, criminal history, national sex offender search, and motor vehicle history.