

Colorado State University Priority #1 Tentative Agenda

Evaluation, Recordkeeping and Reporting Student/Project Performance

Day One:

8:00 a.m. – 9:00 a.m.	Registration
9:00 a.m. – 9:30 a.m.	Welcome, Introductions & Pre-Test
9:30 a.m. – 9:45 a.m.	Break (move to Program break-out sessions)
9:45 a.m. – 11:45 a.m.	Understanding Recordkeeping Requirements and Relevance of Data
11:45 a.m. – 1:00 p.m.	Lunch (Provided by Training Grant)
1:00 p.m. – 2:45 p.m.	Forms & Data Collection Methods
2:45 p.m. – 3:00 p.m.	Break
3:00 p.m. – 4:30 p.m.	Interim and Annual Performance Reports
4:30 p.m. – 5:30 p.m.	Meet with Mentors

Day Two:

8:00 a.m. – 9:00 a.m.	Continental Breakfast (Provided by Training Grant)
9:00 a.m. – 9:45 a.m.	Relevance of Program Activities & Data to Student Success Initiatives
9:45 a.m. – 10:00 a.m.	Break
10:00 a.m. – 11:30 a.m.	Evaluation & Performing Integrated Change Control
11:30 a.m. – 1:00 p.m.	Lunch (On your own)
1:00 p.m. – 2:30 p.m.	Beyond the APR
2:30 p.m. – 3:00 p.m.	Closing, Q & A, Post-Test

Training Goals:

1. Increase trainees knowledge and understanding of TRIO Programs
2. Increase trainees qualifications and skills to serve first generation, low income and underrepresented students in higher education

Training made possible with funding from the U.S. Department of Education