



## Access Center

College Access

*Upward Bound 17 Academic Instructor*

The Upward Bound program at Colorado State University is sponsored by the U.S. Department of Education. The program is designed to help participants generate the academic skills and motivation necessary for success in post-secondary education. Participants are talented high school students who come from low-income backgrounds where neither parent has earned a bachelor's degree. These students may be at a disadvantage by reason of socio-economic circumstance or inadequate school preparation.

For six weeks, Upward Bound provides an intensive online summer program. Approximately 35 participants will receive: (1) instruction in composition, literature, world languages, mathematics, ACT/SAT Preparation and laboratory science, (2) advising in the areas of educational and career opportunities, and (3) exposure to enrichment activities designed to promote personal and social growth.

The Upward Bound Academic Instructor is a part-time Upward Bound staff member within College Access of the Access Center. Instructors develop an online class curriculum, instruct students in one of the four required content areas (language arts, laboratory science, mathematics, and world language), and assist in supporting the Access Center Mission: "consistent with Colorado State University's land grant mission to make education accessible to all persons and groups, the Access Center develops the talents of those who have been historically underrepresented in postsecondary education (first generation, low-income, ethnically and racially diverse, and non-traditionally aged). By utilizing effective practices, we provide quality services to communities, individuals and institutions resulting in student success and exemplary programs guided by an ethic of community and project accountability."

### **Responsibilities**

All applicants should clearly demonstrate in their application: experience with, and commitment to, underrepresented, ethnically diverse, and disadvantaged\* youth, as well as expertise relevant to the particular position for which they are applying. Applicants must also be able to work closely with the entire staff and be available for program events, including mandatory staff training and weekly staff meetings.

The Academic Instructor is responsible for supervising Upward Bound students during online class time through the six-week summer program. Instructor's primary role is to facilitate a virtual classroom and academic experience that fosters a love of learning and facilitates a culture of respect and student growth. In order for this environment to develop, UB instructors must make significant connections with the student participants, hold all students accountable to the virtual behavior policy, support students through online tutoring, and facilitate online activities with students.

*\*"Disadvantaged," according to the U.S. Department of Education, signifies an individual who meets low-income guidelines and who is a potential first generation college student. A "first generation" individual is a person whose parents have not earned a baccalaureate degree.*

### Conditions of Employment

1. Instructors must have obtained at minimum a Bachelor's degree by time of employment.
2. Demonstrated expertise in content area. (students receive rigorous, experience-based instruction in a variety of content areas that fit under the subjects of: language arts, world language, science, and mathematics)
3. Demonstrated experience working with, instructing, and/or supervising youth (first generation high school age preferred)
4. Ability to design and implement course content clearly and creatively within an online format. This includes development of specific course curricula, holistic evaluation of student success, effective classroom management, and an inclusive classroom approach.
5. Incorporation of ACT/SAT test preparation activities into course materials and assignments.
6. Instructors must be available for online class instruction, weekly staff meetings, virtual office hours/tutoring, once-a-week extracurricular facilitation, online training, and some large group events.

### Important Summer Program Dates

- Upward Bound Summer Program  
June 13, 2021 – July 23, 2021
- Mandatory Summer Staff Training  
All Staff: May 24, 2021 – May 28, 2021 **and/or** May 31, 2021 – June 4, 2021

### Salary

Teaching staff are expected to work a minimum of 20 hours a week and will be compensated at a minimum hourly rate of \$23/hr. for the 2021 online Upward Bound summer program.

### **To Apply:**

Applications and information are available at the Access Center website at <http://accesscenter.colostate.edu/>. To ensure full consideration, a **complete application** and **current resume** must be submitted **online at <https://accesscenter.colostate.edu> by following the "Open Positions" tab**. Priority application deadline: **February 10, 2021**. Applications will be considered opened until positions are filled. Candidates selected for interviews will be notified by February 17, 2021.

### Questions specific to Upward Bound 17 Academic Instructor position can be directed to:

Jose Olivo  
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970-491-3586

CSU is an EO/EA/AA employer.

Colorado State University conducts background checks on all final candidates, and all applicants must be 18 or older at time of background check to be considered for a position.