

**The Access Center**  
College Access Unit  
*Upward Bound '77 Academic Instructor*

The Upward Bound program at Colorado State University is sponsored by the U.S. Department of Education. The program is designed to help participants generate the academic skills and motivation necessary for success in post-secondary education. Participants are talented high school students who come from low-income backgrounds where neither parent has earned a bachelor's degree. These students may be at a disadvantage by reason of socio-economic circumstance or inadequate school preparation.

For six weeks, Upward Bound provides an intensive summer residential program on the Colorado State University campus. Approximately 50 participants will receive: (1) instruction in composition, literature, world languages, mathematics, ACT/SAT Preparation and laboratory science, (2) advising in the areas of educational and career opportunities, and (3) exposure to enrichment activities designed to promote personal and social growth.

The Upward Bound Academic Instructor is a part-time Upward Bound staff member within the College Access Unit of the Access Center. Instructors develop a class curriculum, instruct students in one of the four required content areas (language arts, laboratory science, mathematics, and world language), facilitate tutoring and activities, and assist in supporting the Access Center Mission: "consistent with Colorado State University's land grant mission to make education accessible to all persons and groups, the Access Center develops the talents of those who have been historically underrepresented in postsecondary education (first generation, low-income, ethnically and racially diverse, and non-traditionally aged). By utilizing effective practices, we provide quality services to communities, individuals and institutions resulting in student success and exemplary programs guided by an ethic of community and project accountability."

### **Responsibilities**

All applicants should clearly demonstrate in their application: experience with, and commitment to, underrepresented, ethnically diverse, and disadvantaged\* youth, as well as expertise relevant to the particular position for which they are applying. Applicants must also be able to work closely with the entire staff and be available for program events, **including mandatory** staff training, weekly staff meetings, facilitation of afternoon and evening activities, and evening study sessions. **All** personnel will periodically share responsibilities for transporting students to/from their home communities in CSU vehicles.

The Academic Instructor is responsible for supervising Upward Bound students during class time through the six-week summer program. Instructor's primary role is to facilitate a classroom that fosters a love of learning and facilitates a culture of respect and student growth. In order for this environment to develop, UB instructors must make significant connections with the student participants, hold all students accountable to the behavior policy, support students through tutoring, and facilitate activities outside the classroom with students.

*\*"Disadvantaged," according to the U.S. Department of Education, signifies an individual who meets low-income guidelines and who is a potential first generation college student. A "first generation" individual is a person whose parents have not earned a baccalaureate degree.*

### Conditions of Employment

1. Instructors must have obtained at minimum a Bachelor's degree by time of employment.
2. Demonstrated expertise in content area. (students receive rigorous, experience-based instruction in a variety of content areas that fit under the subjects of: language arts, world language, science, and mathematics)
3. Demonstrated experience working with, instructing, and/or supervising youth (first generation high school age preferred)
4. Ability to design and implement course content clearly and creatively. This includes development of specific course curricula, holistic evaluation of student success, effective classroom management, and an inclusive classroom approach.
5. Incorporation of ACT/SAT test preparation activities into course materials and assignments.
6. Instructors must be available for class instruction, weekly staff meetings, once-a-week tutoring, once-a-week extracurricular facilitation, training, and some large group events.

### Important Summer Program Dates

- Upward Bound Summer Program  
June 12 – July 22, 2022
- Mandatory Summer Staff Training  
All Staff: June 7 – 9, 2022

**NOTE:** Due to the ever-changing nature of the global pandemic, there is always a possibility that we would need to adjust to an online schedule (mirroring these dates) and format. We will be in contact with candidates as quickly and transparently as possible if a decision to move the summer program online is made.

### Compensation

Academic instructors will be compensated at an hourly rate of \$18/hr. and will be expected to work a minimum of 20 hours per week. Additional hours may be compensated based on approval from the Director and/or Assistant Director. Academic Instructors intending to hold additional summer employment positions with the university must notify Lucia Delgado, the Director of College Access first as it may impact summer wages and approved hours.

### **To Apply:**

Applications will be considered until positions are filled. To ensure full consideration, a **complete application** and **current resume** must be submitted **online at <https://accesscenter.colostate.edu> by following the "Open Positions" tab**. Applications need to be submitted by: January 24, 2022. Candidates selected for positions/interviews will be notified the week of January 26<sup>th</sup>.

Any questions regarding this position may be directed to:  
**Sean Jaster**, [sean.jaster@colostate.edu](mailto:sean.jaster@colostate.edu) (cell: 303.550.1026)

CSU is an EO/EA/AA employer.

Colorado State University conducts background checks on all final candidates, and all applicants must be 18 or older at time of background check to be considered for a position.