

The Access Center
College Access Unit
Upward Bound 17 Academic Instructor

The Upward Bound program at Colorado State University is sponsored by the U.S. Department of Education. The program is designed to help participants generate the academic skills and motivation necessary for success in post-secondary education. Participants are talented high school students who come from low-income backgrounds where neither parent has earned a bachelor's degree. These students may be at a disadvantage by reason of socio-economic circumstance or inadequate school preparation.

For six weeks, Upward Bound provides an intensive, hands-on summer program. The Upward Bound 17 program is a combined non-residential and residential program. The summer takes place both in Denver at the CSU SPUR campus and on the Colorado State University campus in Fort Collins, CO. Approximately 25 participants will receive: (1) instruction in composition, literature, world languages, mathematics, ACT/SAT Preparation and laboratory science, (2) advising in the areas of educational and career opportunities, and (3) exposure to enrichment activities designed to promote personal and social growth.

The Upward Bound Academic Instructor is a part-time Upward Bound staff member within the College Access Unit of The Access Center. Instructors develop a class curriculum, instruct students in one of the four required content areas (language arts, laboratory science, mathematics, and world language), and assist in supporting The Access Center Mission: "consistent with Colorado State University's land grant mission to make education accessible to all persons and groups, the Access Center develops the talents of those who have been historically underrepresented in postsecondary education (first generation, low-income, ethnically and racially diverse, and non-traditionally aged). By utilizing effective practices, we provide quality services to communities, individuals and institutions resulting in student success and exemplary programs guided by an ethic of community and project accountability."

Responsibilities

All applicants should clearly demonstrate in their application: experience with, and commitment to, underrepresented, ethnically diverse, and disadvantaged* youth, as well as expertise relevant to the subject for which they are applying. Applicants must also be able to work closely with the entire staff and be available for program events, including mandatory staff training and weekly staff meetings.

The Academic Instructor is responsible for supervising Upward Bound students during class time through six weeks of the summer program. Instructor's primary role is to facilitate a classroom that fosters a love of learning and facilitates a culture of respect and student growth. For this environment to develop, UB instructors must make significant connections with the student participants and hold all students accountable to the behavior policy.

Conditions of Employment

1. Instructors must have 1 year experience working with an Access Center College Access Program or related program (pre-collegiate, Upward Bound, Educational Talent Search, Summer Bridge).
2. Instructors must have obtained at minimum a bachelor's degree by time of employment.
3. Demonstrate expertise in the content area. (students receive rigorous, experience-based instruction in a variety of content areas that fit under the subjects of language arts, world language, science, and mathematics)
4. Demonstrate experience working with, instructing, and/or supervising youth (first-generation high school age preferred)
5. Ability to design and implement course content clearly and creatively. This includes development of specific course curricula, holistic evaluation of student success, effective classroom management, and an inclusive classroom approach.

6. Incorporation of ACT/SAT test preparation activities into course materials and assignments.
7. Instructors must be available for six weeks for class instruction, weekly staff meetings, training, and some large group events.

Compensation

Academic instructors will be compensated based on experience at an hourly rate of \$18.50/hr-\$20/hr. and will be expected to work a minimum of 12 hours per week. Additional hours may be compensated based on approval from the Director and/or Assistant Director. Academic Instructors intending to hold additional summer employment positions with the university must notify Lucia Delgado, the Director of The Access Center, as it may impact summer wages and approved hours.

Important Summer Program Dates

- Mandatory Summer Staff Training
All Staff: Tentatively held for June 3-5, 2024
- Upward Bound Summer Program
June 10-21, 2024 (non-residential at CSU Spur Denver)
June 23-July 3, 2024 (residential at CSU Fort Collins)
July 8-17, 2024 (non-residential at CSU Spur Denver)

To Apply:

Applications and information are available at the Access Center website at <http://accesscenter.colostate.edu/about-us/open-positions/> Applications will be accepted and considered until all positions are filled. To ensure full consideration, a **complete application** and **current resume** must be submitted **online at the link above by February 14th by 11:59 pm.**

Questions specific to Upward Bound 17 Academic Instructor position can be directed to:

Susana Ruvalcaba
Susana.Ruvalcaba@colostate.edu
970-491-3586

CSU is an EO/EA/AA employer.

Colorado State University conducts background checks on all final candidates, and all applicants must be 18 or older at the time of background check to be considered for a position.