The Access Center

Upward Bound Math/Science Tutor Counselor (TC)

The Upward Bound Math/Science (UBMS) program at Colorado State University is sponsored by the U.S. Department of Education. The program is designed to help participants generate the academic skills and motivation necessary for success in post-secondary education. Participants are talented high school students who come from low-income backgrounds where neither parent has earned a bachelor's degree. These students face systemic disadvantages by reason of socio-economic circumstances, lack of educational access, and other barriers.

For six weeks, UBMS provides an intensive summer residential and non-residential programs on the Colorado State University campus and in Loveland, CO. Approximately 30 participants will receive: (1) instruction in composition, literature, world languages, mathematics, ACT/SAT Preparation and laboratory science, (2) advising in the areas of educational and career opportunities, and (3) exposure to enrichment activities designed to promote personal and social growth.

The UBMS Tutor Counselor is a part-time staff member within the College Access Unit of the Access Center. Tutor Counselors support student participants in academics, supervise students outside of class, facilitate tutoring and activities, and assist in supporting the Access Center Mission: "Consistent with Colorado State University's land grant mission to make education accessible to all persons and groups, the Access Center develops the talents of those who have been historically underrepresented in postsecondary education (first generation, low-income, ethnically and racially diverse, and non-traditionally aged). By utilizing effective practices, we provide quality services to communities, individuals, and institutions resulting in student success and exemplary programs guided by an ethic of community and project accountability."

Position Responsibilities

The Tutor Counselor is responsible for supervising UBMS students with the support of full-time staff during the residential and non-residential components of the summer program. The TC's primary role is to facilitate the creation of a positive community environment that supports Upward Bound Math/Science student's academic and personal success. For this environment to develop, TCs must make significant connections with the student participants, hold all students accountable to the behavior policy, and facilitate group initiatives to build community.

All Tutor Counselors must live in the assigned residence hall during residential component (**June 7, 2026, through June 12, 2026)** with UBMS students to promote educational aspiration and performance. TC's will also supervise students' free time; lead small groups, support planning and facilitation of educational, cultural, and recreational events; handle routine discipline problems; drive students to and from CSU during the non-residential program; provide tutoring and advising to individuals and groups of students; attend and supervise non-residential workshops and components and promote a community of mutual respect and trust.

Conditions of Employment

NOTE: UBMS is both a non-residential and a residential program. TC's hired for UBMS must be available for the full 6 weeks in addition to staff training. Applicants must be available for daily staff meetings and may not take classes or hold other employment during the UB Summer Program unless approved by Director of Upward Bound Programs.

Required Qualifications

- Applicants must have experience supervising youth (high school age preferred)

- Applicants must have a valid driver's license.

Preferred Qualifications

- Applicants must be in good academic standing with their enrolling University; a GPA of 2.5 is preferred.
- Experience in leading/facilitating small groups
- Experience tutoring high school students in language arts, math, science, and/or world languages
- Have completed at least 2 years of full-time coursework in a post-secondary institution
- Previous experience (at least 1 year) in working with students in a pre-collegiate setting

Remuneration is a residential room with board while residential programming is in session, including meals during the employment period as well as all activity fees. During the residential week, Tutor Counselors are expected to work a minimum of 20 hours a week with this remuneration. Additional wages may be compensated based on approval at $15/hr-$17/hr, and not to exceed a total of 40 hours a week. Tutor Counselors intending to hold additional summer employment positions must notify the Director of Upward Bound first as it may impact summer wages.

Important Summer Program Dates

- Mandatory Summer Staff Training
  All Staff: Tentatively held for the week of June 1-5, 2026
- Upward Bound Math/Science Residential Summer Program
  June 7 – June 12, 2026
- Upward Bound Math/Science Non-Residential Summer Program
  June 15 – July 16, 2026

Any questions regarding this position may be directed to: **Amelia Castaneda**

Amelia.Castaneda@colostate.edu or 970.694.0286

To Apply

Applications and information are available at the Access Center website at http://accesscenter.colostate.edu/about-us/open-positions/ Applications will be accepted and considered until all positions are filled. To ensure full consideration, a **complete application** and **current resume** must be submitted **online at the link above by February 2, 2026 by 11:59 pm.**

CSU is an EO/EA/AA employer.

Colorado State University conducts background checks on all final candidates, and all applicants must be 18 or older at the time of background check to be considered for a position.